



## STUDENT CODE OF CONDUCT POLICY

|   |   |                        |   |
|---|---|------------------------|---|
| <b>Version</b>  | 3.02  | <b>Number of pages</b> | 4 |
| <b>Responsible officer</b>  | Chief Community Life Officer  |                        |   |
| <b>Contact</b>  | Kerry Todd-Smith, Policy Coordinator, policy@morling.edu.au           |                        |   |
| <b>Keywords</b>   | Student; Conduct; Misconduct; Behaviour; Community Code; Expectations |                        |   |
| <b>Access level</b><br><i>Select from the drop-down menu</i>            | Public  |                        |   |
| <b>Dissemination Range</b>  | Students and staff  |                        |   |
| <b>Approved by</b>  | Academic Board and Morling College Board                              |                        |   |
| <b>Responsible body</b>   | Academic Board  |                        |   |
| <b>Approval date</b>  | 17 October 2018 and 20 November 2018                                  |                        |   |
| <b>Effective date</b>   | 20 November 2018  |                        |   |
| <b>Review date</b>  | October 2021  |                        |   |
| <b>Superseded documents</b>   | Student Code of Conduct 2014  |                        |   |
| <b>Higher Education Standard</b>  | HES_7.2.2.c   |                        |   |
| <b>Document classification</b><br><i>Select from the drop-down menu</i> | Student Services and Administration                                   |                        |   |

### 1. PURPOSE

To describe the behaviour expected of students who are studying at Morling College.

### 2. DEFINITIONS

| Key Term or Acronym | Definition                     |
|---------------------|--------------------------------|
| MC                  | Morling College                |
| ACT                 | Australian College of Theology |

### 3. SCOPE

This policy applies to all students enrolled at Morling College, both on campus and online.

### 4. POLICY STATEMENT

The Bible affirms that there are certain expectations for conduct. This policy is framed within the principles of the Second Great Commandment: You shall love your neighbour as yourself (Matt 22:38), and the Golden Rule: So whatever you wish that others would do to you do also to them, for this is the law and the prophets (Matt 7:12). This policy complements the Morling College Community Code.

## 5. PRINCIPLES

### 5.1 Expectation of Students

As a student studying at MC you are expected to:

- 5.1.1 pursue your studies with integrity and diligence
- 5.1.2 treat everyone with respect, dignity, honesty, impartiality, and courtesy
- 5.1.3 treat everyone equitably, irrespective of gender, race, disability, medical condition, cultural background, age
- 5.1.4 actively participate in learning activities
- 5.1.5 participate in personal and spiritual formation activities
- 5.1.6 respect the views and opinions of others, and maintain each individual's confidentiality and privacy
- 5.1.7 be familiar with, and abide by, MC's policies and procedures
- 5.1.8 notify the Dean of Students, or Lecturer as soon as possible if difficulties arise that cause substantial disruption to study, e.g. absences, inability to complete an assessment
- 5.1.9 use email, social media, student portal and internet appropriately and in accordance with this policy
- 5.1.10 pay all fees and charges on time

#### ***Students enrolled in on-campus units***

- 5.1.11 attend all lectures, seminars, workshops and other contact sessions, including chapel
- 5.1.12 arrive to class at the times shown on the timetable
- 5.1.13 follow procedures for classroom behaviour as determined by your lecturer
- 5.1.14 refrain from eating or drinking in the classrooms

### 5.2 Inappropriate Behaviour

Inappropriate behaviour will not be tolerated. Inappropriate behaviour includes, but is not limited to:

- 5.2.1 any form of Academic Misconduct for example, copying, cheating, plagiarism or collusion.
- 5.2.2 violence of any kind
- 5.2.3 damage or abuse of MC property
- 5.2.4 using offensive language or images

- 5.2.5 stalking, bullying or any form of behaviour that might reasonably be perceived as harassment or otherwise intimidating
- 5.2.6 any form of electronic communication which contravenes this policy
- 5.2.7 smoking, use of alcohol or illegal drugs on MC site/s or at MC activities

### 5.3 Disciplinary Committee

- 5.3.1 Any student found to be in significant breach of the MC Community Code may be asked to attend a meeting with the MC Disciplinary Committee. This committee will be comprised of the Principal, the Dean of Students and one other person from MC deemed to be impartial to the circumstances in question.
- 5.3.2 A student who is asked to attend a meeting with the MC Disciplinary Committee may be accompanied by one other person who is not a practising solicitor or barrister.
- 5.3.3 A student who is not satisfied with an outcome of the committee is entitled to access the provisions of the Grievance (Non-Academic) Policy: Education; Counselling, Chaplaincy and Spiritual Care or the MC Grievance (Academic) Policy. Bible and Theology students will have recourse through the relevant ACT policies.

## 6. RELATED DOCUMENTS AND LEGISLATION

Academic Misconduct Policy: Education; Counselling Chaplaincy and Spiritual Care  
Community Code

Grievance Policy: Education; Counselling, Chaplaincy and Spiritual Care & Morling Residential

Grievance Procedure: Education; Counselling; Chaplaincy and Spiritual Care & Morling Residential

Plagiarism Procedure: Education; Counselling, Chaplaincy and Spiritual Care

Avoiding Plagiarism Guidelines

Students Rights and Responsibilities Policy

ACT Academic Misconduct Policy (Bible and Theology)

ACT Grievance Resolution Policy for Domestic Students (Bible and Theology)

ACT Grievance Resolution Policy for International Students (Bible and Theology)

## 7. REFERENCES

None

## 8. VERSION HISTORY

| Version | Approved by        | Approval Date    | Effective Date   | Changes made  |
|---------|--------------------|------------------|------------------|---|
| 3.02    | Policy Coordinator | Feb 2023         | Feb 2023         | Header table updated to latest version, including addition of keywords. Updated Responsible officer.  |
| 3.01    | MC Board           | 20 November 2018 | 20 November 2018 | 5.3.1 Changed 'serious' to 'significant'  |
| 3.00    | Academic Board     | 17 October 2018  | 17 October 2018  | Amended to reflect changes in procedure eg remove reference to signing student code of conduct as part of enrolment process. Extracted 'Student Expectations' and moved to Students Rights and Responsibilities Policy. Reordered and streamlined. Updated policy references including. Formatted to new template |
| 2.00    | Academic Board     | December 2014    | December 2014    |   |
| 1.00    | Academic Board     |                  |                  |   |

*Download this policy anew with each use, as it may have changed.*